


Invoicing Tips & Tricks for Paxia IFX

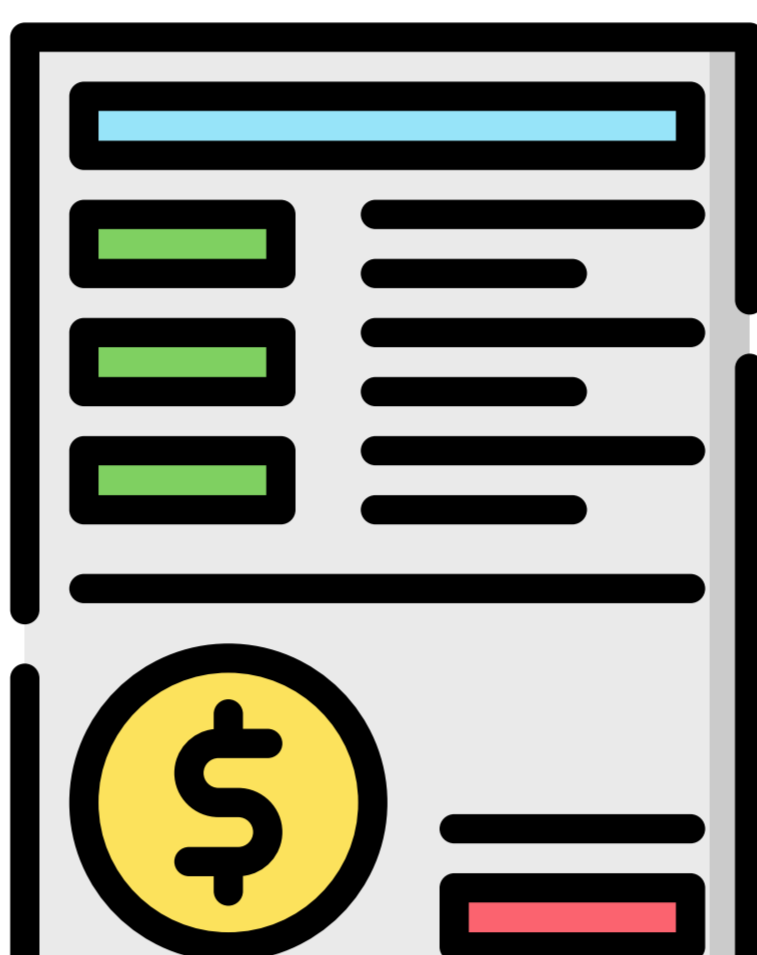
Our Paxia Experts share some of their favorite tips and hidden gems



Tip 1


Set user approval limits for the total invoice amount or the line item level.

Assign invoice or line item level tags and/or error codes using rules.

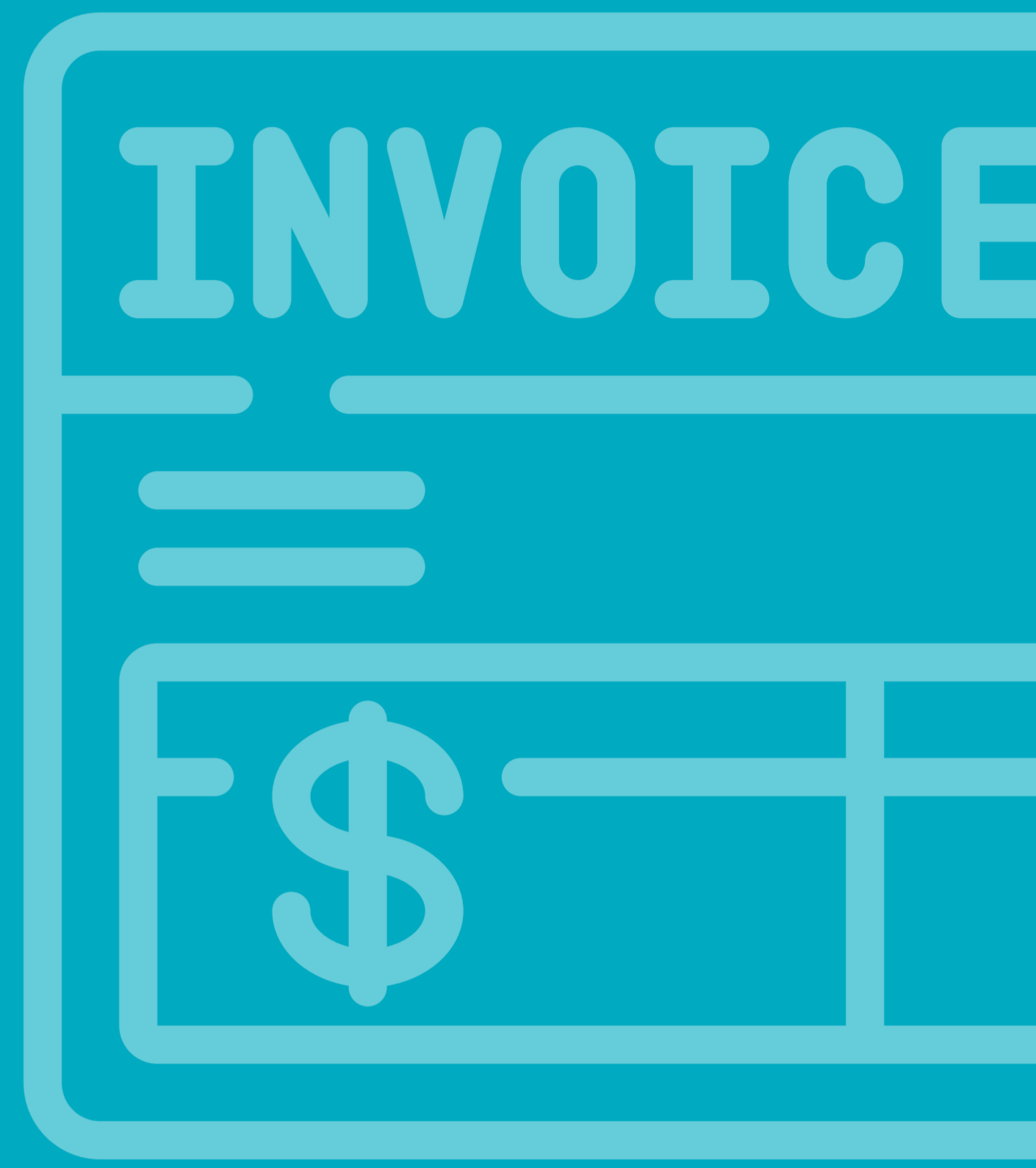


Tip 2


Tip 3



Set a preferred screen display while browsing invoices.




Tip 4



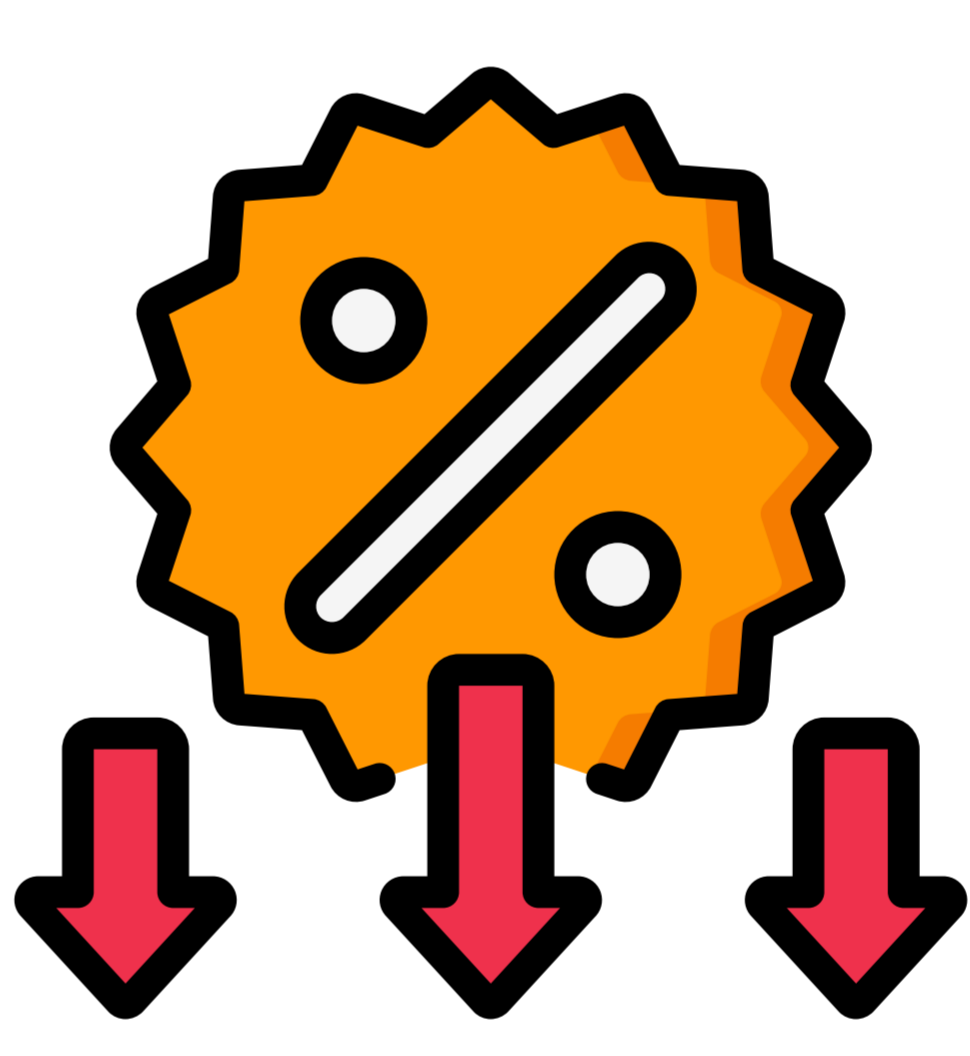
Create any combination of taxes, fees, and discounts applied at either the invoice or line item level.

Upload and View documents related to an invoicing period.



Tip 5

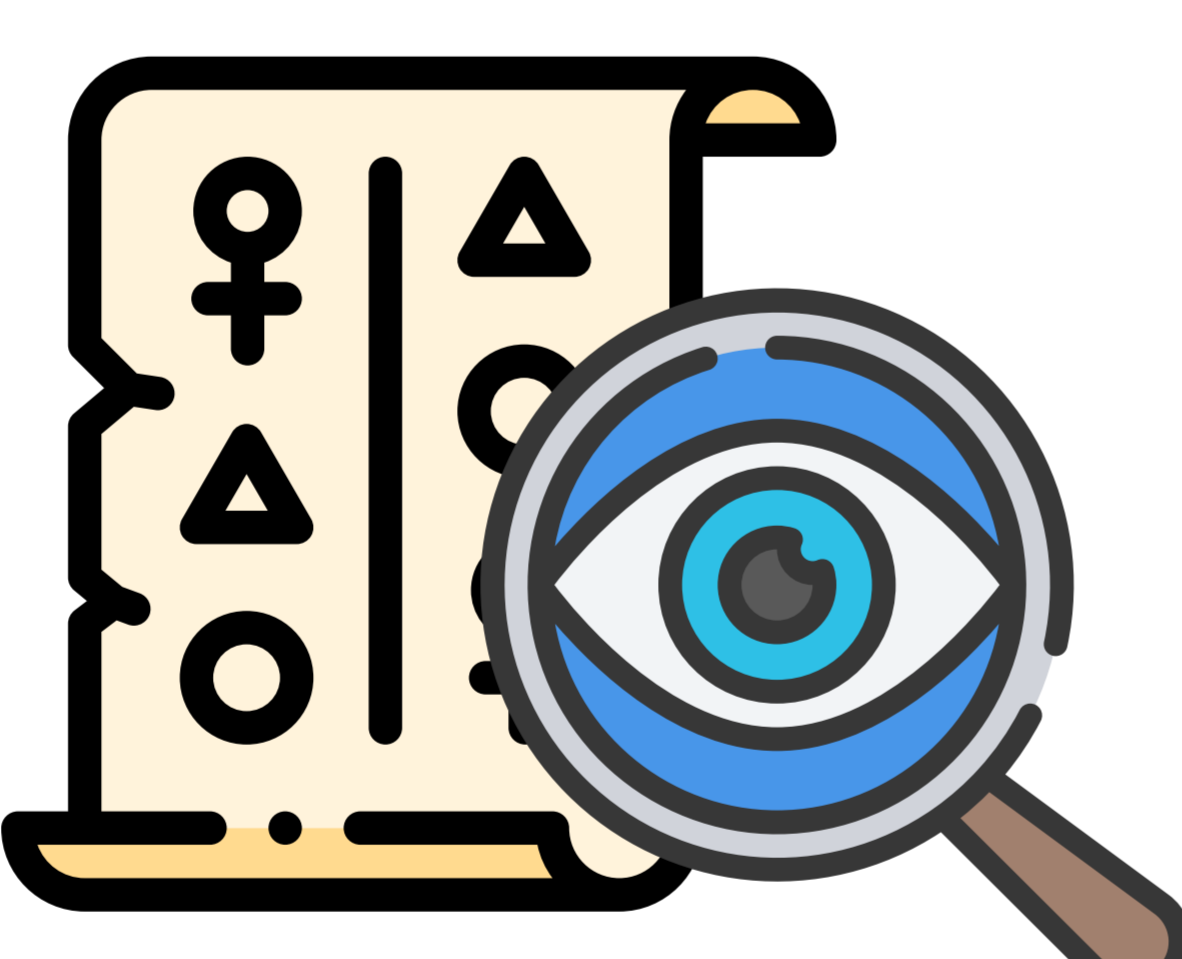

Tip 6



Use the system to protect early payment discounts.

View the changes that have occurred through the history of an invoice.


Tip 7

Tip 8

View the changes/discounts that were applied to line items in an invoice.

Tip 9



Recover from discovering incorrect pricing that has occurred after invoices have been paid.



For Detailed Instructions:

Please contact your Paxia Account Executive for our exclusive eBook, "Top 9 Tips and Tricks for Paxia IFX: Invoicing Module".